

RIGHT TO INFORMATION ACT

1	Particulars of organization, functions and duties of Public Authority	<p>The Municipal Council of Chickballpur consists of 31 Councillors elected from the Wards, 5 Councillors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councillors of the Wards. There is also a Vice-President elected from among the Councillors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Two engineers, Two Health Inspectors, Three FDA, Seven SDAs, One Bill Collector and forty Five Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, streetlighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum upgradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<ul style="list-style-type: none">(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.(ii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.(iii) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.(iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to

		<p>make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</p> <p>(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</p> <p>(vi) He can entered into a contract on behalf of the council.</p> <p>(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</p> <p>(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</p> <p>(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</p> <p>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</p> <p>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3	The procedure followed in the Decision making process, including channels of supervision and accountability:	The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval.

		<p>The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members atleast 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.</p>
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<ul style="list-style-type: none"> i) The Karnataka Municipal Taxation Rules 1966, ii) Karnataka Municipalities (Election of Councillors) Rules, iii) The Karnataka Municipalities (President and Vice president) Elections Rules. iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986 v) The Karnataka Municipalities (Accounts) Rules vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966 vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966. viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966. ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977. x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004 xi) The Karnataka Municipalities (Conditions of Service) Rules 1987 xii) The Karnataka Municipalities Accounts Rules 1965. xiii) Bye-laws to regulate buildings.

		<ul style="list-style-type: none"> xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes. xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council. xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities. xvii) Records of Births and Deaths of persons within the Municipalities. xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,
6	A statement of the categories of documents that are held by the Municipality or under its control	<ul style="list-style-type: none"> a) Municipal Assessment Register containing the property details and assessment b) Cash Book Register indicating all receipts and expenditure c) Copies of the sanctioned plan of buildings d) Birth and Death Registers. e) Register of the proceedings of the Municipal Council f) Register containing Assets of the Municipality g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are non otherthan public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public	A Standing Committee consisting of 11 No. of Councillors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on 16-05-05 . The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005

9	A directory of its officers and employees	<p>Name & Designation Telephone No.</p> <p>1. B.Jayanna Municipal Commissioner 08156-275512</p> <p>2.Manjunatha F.D.A 08156-275557</p> <p>3.G.B.Anjeneyalu F.D.A</p> <p>4.B.Nagaraju F.D.A</p> <p>5.K. Shivashankar S.D.A</p> <p>6.Annappa S.D.A</p> <p>7.G.L.Ashok S.D.A</p> <p>8.N. Balaji S.D.A</p> <p>9.K.N.Girishbabu S.D.A</p> <p>10.R.Aravind S.D.A</p> <p>11.G.N.Inayathulla S.D.A</p> <p>12.P. Nagaraju Senior H.I.</p> <p>13.Narayanappa Senior H.I.</p> <p>14.G.Ganganna A.E.E</p> <p>15.H.V. Yerrappa Reddy J.E</p> <p>16.PrakashMurthy R.O</p> <p>17.G.Ramesh Bill Collector</p> <p>18.V.V.Premakumari Nursury Teacher</p> <p>19.V.Rajanna Attender</p> <p>20. P. Srinivas Attender</p> <p>21.Venkatanarasamma Attender</p> <p>22. B.V.Rathnamma Attender</p> <p>23.S.Kalyani Attender</p> <p>24. V. NarayanaSwamy Attender</p> <p>25. Narayanamma gardener</p> <p>26. P.V. Sarojamma Attender</p> <p>27. 13 Members Water Supply Helpers</p> <p>28. K.V.Prasad Mestri</p> <p>29. 44 members Pourakarmikas</p> <p>30.53 members Equal Pay equal Work</p> <p>31. 3 Members Daily Wages</p>																		
10	The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations;	<p>The remuneration of the officers and officials is furnished below :-</p> <table border="1"> <thead> <tr> <th data-bbox="611 1570 1034 1603">Name</th> <th data-bbox="1034 1570 1420 1603">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="611 1641 1034 1675">1. B.Jayanna</td> <td data-bbox="1034 1641 1420 1675">22528=00</td> </tr> <tr> <td data-bbox="611 1675 1034 1709">2.Manjunatha</td> <td data-bbox="1034 1675 1420 1709">7994=00</td> </tr> <tr> <td data-bbox="611 1709 1034 1742">3.G.B.Anjeneyalu</td> <td data-bbox="1034 1709 1420 1742">7894=00</td> </tr> <tr> <td data-bbox="611 1742 1034 1776">4.B.Nagaraju</td> <td data-bbox="1034 1742 1420 1776">8109=00</td> </tr> <tr> <td data-bbox="611 1776 1034 1809">5.K. Shivashankar</td> <td data-bbox="1034 1776 1420 1809">5830=00</td> </tr> <tr> <td data-bbox="611 1809 1034 1843">6.Annappa</td> <td data-bbox="1034 1809 1420 1843">5701=00</td> </tr> <tr> <td data-bbox="611 1843 1034 1877">7.G.L.Ashok</td> <td data-bbox="1034 1843 1420 1877">5572=00</td> </tr> <tr> <td data-bbox="611 1877 1034 1910">8.N. Balaji</td> <td data-bbox="1034 1877 1420 1910">5444=00</td> </tr> </tbody> </table>	Name	Amount	1. B.Jayanna	22528=00	2.Manjunatha	7994=00	3.G.B.Anjeneyalu	7894=00	4.B.Nagaraju	8109=00	5.K. Shivashankar	5830=00	6.Annappa	5701=00	7.G.L.Ashok	5572=00	8.N. Balaji	5444=00
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11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	<u>Budget</u> <u>Proposed Expdr</u> <u>Disbursement</u> (Planwise) 1.General Administration 4765000=00 3453626=00 2. Public Safety 27,30000=00 1580405=00 3. Public Health & Conveneyance 18680000=00 20108333=00 4.Works 2100000=00 365177=00 5. public Instruction 2600000=00 2975315=00 6. Contribution 100000=00 11000=00 7. Others 310000=00 343817=00 8.Capital Expenditure & Schemes 24900000=00 5532739=00 9. Exordinary Debt. 3053000=00 1238183=00
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	<u>Subsidy Progrms</u> <u>Amt alloted</u> <u>Beneficiaries</u> i)Self Employment 614378=00 438 ii)DWACUA 811125=00 560(28 Groups)

13	Particulars of recipients of concessions, permits or authorizations granted by Municipality	<u>Name of the recipient</u>	<u>details of concessions/ Permits granted by Municipality</u>
			NIL
14	Details in respect of the information, available to or held by it, reduced in an electronic form;	<p>Reduced information in an electronic form is available in the following areas . the following information is given in the website WWW.chikkaballapurcity.gov.in</p> <p>i)Staff Details(Staff Name ,Photo with phone No.)</p> <p>ii)Councilor’s Details(Name ,photo, phone No, ward No.)</p> <p>iii)City Details (temperature, road details)</p> <p>iv) Municipality reports(Finance Reports, SWM reports, Street light details)</p>	
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	<p>The Municipality has the following facilities to help the citizens for obtaining information.</p> <p>i)Public Grievance & Redressal System for receiving Complaints from Citizens via internet, E-mail, & through forms</p>	
16	The names, designations and other particulars of the Public Information Officers;	<p>Name</p> <p>B.Jayanna Commissioner</p> <p>G.Ganganna A.E.E</p> <p>Prakash Murthy RO</p>	<p>Appelate Authority</p> <p>PIO</p> <p>APIO</p>
17	Such other information as may be prescribed	NIL	

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